



Manitowoc Public School District

MPSD Families,

March 13, 2020

The Manitowoc Public School District is concerned about the safety and wellbeing of our students, staff and community. We continue to monitor the COVID-19 outbreak and will provide new information to students, staff and families as it becomes available.

At this time, the Wisconsin Department of Health Services (DHS) is not recommending closing schools as part of this guidance. Schools, along with health care facilities, routine business operations, manufacturing and government meetings, are considered essential gatherings.

DHS is recommending limiting large community events and following travel guidelines. To help prevent the spread of the virus in Wisconsin as seen in other countries and U.S. states, the MPSD will be implementing the following guidelines through April 13:

1. **The MPSD is cancelling all events or gatherings outside the typical school day expected to include 250 people or more starting March 13 through April 13.**
2. **The MPSD is suspending all student field trips through April 13.**
3. **The MPSD is suspending all staff travel out of the district through April 13.**
 - **Exceptions will be considered if approved by the Superintendent's Office**
4. **The MPSD is limiting all visitors to all of our buildings. Parents and visitors will only have access to the main office in all of our buildings through April 13.**
5. **All community use of our building is suspended through April 13. With the exception of YMCA wrap-around care at Franklin and Riverview.**

Spring Break is March 21 - March 29 and school is scheduled to resume March 30. Please be aware that the DHS also recommends against non-essential travel to any U.S. state where the CDC deems there is "sustained community transmission" of COVID-19. As of now, that includes **California, New York and Washington**. [Read press release here.](#)

If you do travel to one of these states or if you travel to an area that later gets added to the list of locations of "sustained community transmission," **please contact the MPSD Nursing Office at 920-663-9411**. DHS recommends that you and anyone you traveled with self-quarantine at home for 14 days and monitor for symptoms of COVID-19. Please reference the [DHS COVID-19 webpage](#) for instructions on how to self-quarantine and self-monitor for symptoms. Please be advised that MPSD will require compliance from students and staff with this recommendation.

We will continue to monitor and respond to this rapidly changing situation. We will communicate all necessary information as quickly as possible. Our goal is to contribute to keeping our students, staff and community safe and healthy.

Sincerely,

A handwritten signature in black ink that reads "Mark Holzman". The signature is written in a cursive, slightly slanted style.

Mark Holzman, Superintendent MPSD