



Manitowoc Public School District Lighthouse Learning Academy

Community Agreement

The goal of the **MPSD Lighthouse Learning Academy (LLA)** is to provide a dynamic learning opportunity for K-12 MPSD students to participate in online courses blended with MPSD classes and activities.

The LLA Online Program agrees to:

- Partner with student, family and school to provide online courses through Connections Learning.
- Provide ongoing support for success including frequent webmail communication.
- Help coordinate with student's school.
- Encourage positive connections among all LLA online participants.

LLA Online Students and families agree to:

- Communicate with LLA online staff any changes to courses, family phone number, email, or address.
- Provide regular access to internet and a computer that meets the technical requirements.
- Develop routines, communication, and space to meet student needs.
- Log into Connexus (Connections Learning) every school day (student) and 3 times weekly (parent).
- Read and respond to webmail.
- Communicate at least weekly with online teachers via webmail, phone, LiveLessons, and LiveTutor.
- Report absences to neighborhood school.
- Complete 10% or more of lessons weekly and all work by semester's end. A greater percentage is necessary if starting after the beginning of the semester. Final grades issued at the end of the semester.
- Check Connexus Grade Book weekly and maintain passing grades in online courses.
- Use computers safely and responsibly. Sign and commit to MPSD Acceptable Use Policy.
- Report all computer or Internet problems to LLA staff.
- Do your own online work. Plagiarism and academic dishonesty is not tolerated.
- Communicate respectfully in all settings.
- Attend all blended school courses and activities.
- Follow rules and guidelines in the MPSD Student Rights and Responsibilities Handbook.
- Respect and protect school and community property, equipment, and resources.

MPSD staff agrees to address any breach of this agreement with the following interventions:

- Conference with LLA student, family, online teachers and staff to clarify and discuss incidents.
- Assist students to creatively solve the problem and involve families in this problem solving.
- Assign alternative resources to get back on track academically.
- Failure to complete lessons and log in for more than 10 days will result in being dropped from the class with a failing grade for lack of attendance and consideration of truancy.
- Dropping LLA course after 3 weeks of beginning coursework will result in a failing grade.
- Provide an MPSD computer to the student.

Consequences for serious or repeated infractions may include:

- Formal conference between family, online and MPSD school staff, and student.
- Required attendance at LLA Online Support Time if the student fails to make adequate academic progress.
- Academic probation status.
- Administrative interventions including removal from LLA program, suspension or expulsion.
- Counseling toward a more appropriate site placement for the student.

Lighthouse Learning Academy Enrollment
(please print clearly)

Student Name: _____

Student Email: _____

MPSD School: _____

Grade: _____

Parent/Guardian Name: _____

Parent/Guardian Email: _____

Home Address (can't be a P.O. box): _____

Have you taken classes through Lighthouse Learning Academy before? _____

We have carefully read the MPSD Lighthouse Learning Academy Community Agreement. We understand and accept the conditions and consequences as participants in the LLA.

Student Signature & Date

Parent/Guardian Signature & Date

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Section to be completed by MPSD Counselor

Enroll the student listed above in the following LLA course(s) for one semester:

| |
|-----|
| 1.) |
| 2.) |
| 3.) |

Student supports currently receiving: _____

MPSD Counselor / LLA Liasion Name: _____

Submit registration paperwork to MPSD Student Learning Office, 2902 Lindbergh Drive Manitowoc.
Call 920-686-4788 with questions.